

# NPhA-USW Local 1969 2009-2010 Bid Form

**Please type or print legibly.**

Name: \_\_\_\_\_ Co. Seniority Date: \_\_\_\_\_

Home Address: \_\_\_\_\_ City: \_\_\_\_\_ State/Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Present District & Store(s) # \_\_\_\_\_

Please indicate your current position:

_____ Full Time	_____ Full Time Split	_____ Overnight
_____ Part Time	_____ Part Time Split	_____ Extra Board

Please place my name on the bid list for the full-time shift at the following stores:

**District & Store #** (*indicate if overnights*)    **Location**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_
11. \_\_\_\_\_
12. \_\_\_\_\_

Bids must be postmarked between September 10, 2009 and October 10, 2009 to be valid. Bids will be valid for the one-year period of November 1, 2009 through October 31, 2010. **Please carefully read instructions on the reverse side.**

***Send Original to:***

Ms. Michelle Oliver  
Employee Relations Department  
Walgreen Company  
102 Wilmot Road, MS#1259  
Deerfield, Illinois 60015-4616

***Send Copy to:***

NPhA-USW Local 1969  
1730 Park Street, Suite 209  
Naperville, Illinois 60563-2689

## Guidelines for Bidding

*The new bid form is on the reverse side. If you have any questions about filing a bid, or if you require additional information, such as your exact company seniority date, etc., please contact the NPhA office.*

The following guidelines apply:

1. Any pharmacist whose weekly average hours of work are twelve (12) or greater is eligible to bid.
2. If you are a pharmacist intern who has recently graduated, you should place a bid at this time because the next bid period is September 2010. You need to be registered before November 1, 2009, for your bid to be considered.
3. You may bid on a full-time position in any existing store. If a vacancy occurs, it will be offered to one of the top three eligible bidders willing to accept the position. However, the Company may deny a bid placement of a pharmacist who has received a written warning or suspension within the preceding twelve (12) months.
4. You may bid on a maximum of twelve (12) stores; *however*:
  - a) You may accept only one bid during each bid period.
  - b) If you are offered and then reject two bids within a bid period, the remainder of your bids will be voided for the balance of the bid period. Refusing a placement in a store on which you did not bid will not constitute a rejection nor will accepting a placement invalidate your bids.
  - c) After you are offered a bid, you have **two business days** to respond with your decision to accept or reject the position.
5. Please carefully provide all the information requested. *Errors on your bid form may result in an invalid bid.* List district number, store number, and complete street address (i.e., use 7510 N. Western, Chicago, instead of Howard & Western). A store list is enclosed, including a list of projected store relocations. Twenty-four hour stores are indicated by asterisks (\*\*\*). Stores with a drive-thru are indicated by plus signs (++).
6. ***Do not bid on a projected location***; use existing store address. ***Do not bid on a projected overnight shift.*** A special bid will be sent out approximately two months before shift begins.
7. If you are interested in the 10 p.m. to 8 a.m. shift, please indicate ***overnight (ON)*** after the store number. If you are interested in the day and the overnight shift, list each shift separately.
8. If you currently are working in a store part-time or are working a split schedule and desire a full-time position at that location, you must place a bid to be considered.
9. Do not bid on an out-of-state location unless you are currently licensed in that state.
10. Bids submitted in the previous 2008 bidding period remain effective through October 31, 2009. If you submitted a bid during the 2008 bidding period, or a special bid on a new store/shift between November 1, 2008 and October 31, 2009, and still wish to be considered, **you must resubmit** that bid for the upcoming 2009 bidding period.
11. Bids received during the September 2009 bidding period are in effect between November 1, 2009 and October 31, 2010.
12. Send your original bid form to the Company and a copy to the NPhA.
13. **Bids must be submitted between September 10, 2009 and October 10, 2009. Bids postmarked before September 10, 2009 or after October 10, 2009 will not be accepted.**
14. In addition to this bid period, you will periodically receive special bid forms for projected new stores or overnight shifts.